

**TUOLUMNE FIRE DISTRICT**

18690 MAIN STREET

TUOLUMNE, CA 95379

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**BOARD OF DIRECTORS MEETING MINUTES**

**Monday October 12, 2020 @ 6:00p.m.**

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| **Call to Order**  The meeting was called to order at 6:05 p.m. by Brian Machado, Chairman |
|  | **Roll Call****Others present** |  Brian Machado, Chair and Darlene Hutchins, Secretary, Brian Bell, DirectorAbsent: Adam Artzer, Vice Chair and Tony Krieg, Treasurer.Nick Ohler, ChiefMarcie Wells, Office Manager |
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**Public Forum**

None

**Approval of Previous Minutes – August 10, 2020**

Brian Bell made a motion to approve the previous Minutes.

Darlene Hutchins seconded the motion.

No public comment. Vote was 3/0 – 2 Absent - Motion carried

**Previous Minutes – August 17, 2020 – Special Meeting**

Brian Bell made a motion to approve the previous Minutes.

Darlene Hutchins seconded the motion.

No public comment. Vote was 3/0 – 2 Absent - Motion carried

**Acknowledgements**

 Brian Machado extended a big Thank You to Chief Ohler and all the staff

that participated in Cody’s Birthday parade and celebration.

**New Business**

* + - 1. **JPA Tax Measure:**

The Special Districts and County Fire will be participating in this JPA. It is still not clear if Twain Harte and Mi-Wuk Sugar Pine Districts will participate in this tax measure, as each already has a special tax measure on the ballot in November. After this election, Twain Harte and Mi-Wuk Sugar Pine districts will decide if they want to participate in the JPA going forward.

The district chiefs would be considered members of the JPA and will have two board members from each district serve as board member and alternate of the newly formed JPA.

The annual budget for the first year will consist of fees that will be used to reimburse legal counsel.

Tuolumne City Fire’s cost would be $2,000 and will be budgeted for in the 2021 Budget.

A final draft of the JPA will be December 2020.

**2.** **Emergency Alert Notification System:**

Our new notification systems has been installed on the roof of the

firehouse, thanks to the assistance of SMCI and Me-Wuk Tribal Fire.

Chief Ohler is working with P & H Electric to finish up the electrical.

The bid he received was $2,588.55. Chief stated he has approximately

$2,300 left from the grant and indicated that there would be some other

smaller expenses in order to complete the work on the alert system.

The Sherrif’s department will be able to activate the Emergency Alert

Notification System as well as Chief Ohler.

Brian Bell made a motion to approve the proposed bid from P & H

Electric as well as any other smaller expenses to get the system

up and running. Brian Machado seconded the motion.

No public comment. Vote was 3/0 – 2 Absent - Motion carried.

**Old Business**

**1.** **Department Report – Ohler**

All items listed on the Department Report were reviewed by the Chief.

The ice machine has been fixed at a cost of $650 as opposed to buying a new one at a cost of $4,000+

Fire assignments have been up this year and some assignments have been turned down due to lack of staff (we are still down three firefighters at this time).

We received $10,000 for the CPFF Grant.

The 50/50 VFA Grant with Cal Fire will be reimbursed soon.

Chief Ohler is anticipating the AFG Grant to come through to replace

SCBAs that will be going out of service in January 2020.

Columbia College Academy has been doing some training with Tuolumne

City Fire and Chief Ohler anticipates more of this in the future.

October is prevention month and Chief Ohler has committed to

Inspecting 100% of our commercial structures.

**2.** **Administration Report – Wells**

All items listed on the submitted reports were reviewed by Marcie Wells.

A quick reminder that all directors with the exception of Brian Machado

need to complete the Ethics class before the end of the year.

**3.** **Review of the Payroll Report, Organization Budget Status Report,**

**& Warrant Requisitions**

All reports were reviewed, approved, and signed.

 Warrant Requisitions for August 2020 = $ 11,663.38

Warrant Requisitions for September 2020 = $ 6,627.84

**Meeting Adjourned @ 7:10 p.m.**

**Next Meeting: November 9, 2020 @ 6:00 p.m.**

**Minutes respectfully submitted by –** Darlene Hutchins, Board Secretary